

**AGREEMENT BETWEEN  
HigherOne, Inc.  
AND  
THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM**

**This Agreement** is between The Board of Governors of the Colorado State University System, acting by and through Colorado State University–Global Campus hereinafter referred to as “University” or “CSU-Global Campus” and Higher One, Inc. (hereinafter referred to as “Contractor” or “Vendor”) a Company existing under the laws of the state of Connecticut with a business address at 115 Munson Street, New Haven, CT 06511. Contractor and the University hereby agree to the following terms and conditions.

WHEREAS, Authority exists in law and funds have been budgeted, appropriated and otherwise made available and a sufficient unencumbered balance remains available for encumbering and subsequent payment of this contract with a maximum contract price not to exceed \$30,000. This limitation does not obligate CSU-Global Campus to encumber or set aside appropriated funds for this Contract, it merely represents the maximum amount allowable under this Contract.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, **the Parties agree as follows:**

1. This Agreement consists of the following Contract Documents, incorporated herein by these references:
  - a. this Contract and Special Provisions;
  - b. **Exhibit A**, Statement of Work & Fees
  - c. **Exhibit B**, Terms and Conditions
  - d. **Exhibit C**, Renewal Option Letter
  - e. the following additional attachments: [ ].

Any conflict among provisions in the Contract Documents shall be resolved in the following order of priority: first, the Special Provisions, which shall always have priority over any conflicting provision contained in any of the Contract Documents; next, the other provisions contained in this Contract; and finally, the Vendor Agreement, if any, and its attachments and exhibits. Any amendment or addendum to this Agreement that is executed with, or subsequent to, this Agreement shall be subordinate to the Contract Documents listed above except to the extent that such amendment or addendum expressly states that it has priority over any other term or condition contained therein, and is signed by the authorized representatives of all Parties.

2. The **Effective Date/Renewal Term** of this Agreement shall be the date that it is signed by or on behalf of the Board of Governors of the Colorado State University System below, or on a later date if specified in an attachment hereto, and this Agreement shall terminate 12 months from signature of the University Controller or designee or on 6/15/2017 unless sooner terminated in accordance with its terms or extended by a written amendment signed by the Parties in the form of Exhibit C, Renewal Option Letter. The University may require continued performance for up to four (4) successive one-year terms(s) (each, a “Renewal Term”) for the services to continue at the rates and terms specified in the Contract. If the University exercises this option, it shall provide written notice to Contractor at least 30 days prior to the end of the current contract term in form substantially equivalent to **Exhibit C**, Renewal Option Letter. If exercised, the provisions of the Renewal Option Letter shall become part of and be incorporated into this Contract. The total duration of this Contract, including the exercise of any options under this clause, shall not exceed five (5) years. **Under no circumstances shall the Contractor perform work or incur costs prior to the Effective Date or after the Expiration Date, and the University shall not be liable for any charges for work done or costs incurred in violation of this provision.**

3. The work to be performed by the Contractor (*check one*):  WILL  WILL NOT be performed entirely within the State of Colorado.

4. **Immunity/Insurance.**

a. Immunity. Notwithstanding anything herein to the contrary, no term or condition of this contract shall be deemed, construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections or provisions, of the "Colorado Governmental Immunity Act", 24-10-101, et seq., C.R.S. ("Immunity Act"). The parties understand and agree that the liability of the State of Colorado, its departments, institutions, agencies, boards, universities, officials and employees is controlled and limited by the provisions of the Immunity Act, as now or hereafter amended. Any provision of this Contract, whether or not incorporated herein by reference, shall be controlled, limited, and otherwise modified so as to limit any liability of the State to the above cited laws. In no event will the State be liable for any special, indirect, or consequential damages, even if the State has been advised of the possibility thereof. As an institution of the State of Colorado, CSU-Global Campus is not authorized to indemnify any party, public or private, as against the claims and demands of third parties and any such indemnification provision in this Contract shall be null and void.

b. Insurance. If Contractor is providing services under this Contract, then:

(1) The Contractor shall obtain, and maintain, at its own expense and at all times during the term of this contract, insurance in the following kinds and amounts: 1) Workers' Compensation Insurance as required by state statute, and Employer's Liability Insurance covering all of Contractor's employees acting within the course and scope of their employment. 2) Commercial General Liability Insurance written on ISO occurrence form CG 00 01 10/93 or equivalent, covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits of \$1,000,000 each occurrence; \$1,000,000 general aggregate; \$1,000,000 products and completed operations aggregate; and \$50,000 any one fire. If any aggregate limit is reduced below \$1,000,000 because of claims made or paid, the Contractor shall immediately obtain additional insurance to restore the full aggregate limit and furnish to the University a certificate or other document satisfactory to the University showing compliance with this provision. Notwithstanding this subsection, if the Contractor is a "public entity" within the meaning of the Colorado Governmental Immunity Act CRS 24-10-101, et seq., as amended ("Act"), the Contractor shall at all times during the term of this contract maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. Upon request by the University, the Contractor shall show proof of such insurance satisfactory to the University. 3) Automobile Liability Insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit as follows: \$1,000,000 each accident combined single limit. 4) (only if checked ) Professional liability insurance with minimum limits of liability of not less than \$1,000,000.

(2) The State of Colorado and the Board of Governors of the Colorado State University System shall be named as additional insureds on the Commercial General Liability policy (leases and construction contracts will require the additional insured coverage for completed operations on endorsements CG 2010 11/85, CG 2037, or equivalent). Coverage required of the contract will be primary over any insurance or self-insurance program carried by the State of Colorado.

(3) The Insurance shall include provisions preventing cancellation or non-renewal without at least 30 days prior notice to the University by certified mail (10 days for nonpayment of premium).

(4) The Contractor will require all insurance policies in any way related to the contract and secured and maintained by the Contractor to include clauses stating that each carrier will waive all rights of recovery, under subrogation or otherwise, against the State of Colorado, its agencies, institutions, organizations, officers, agents, employees and volunteers.

(5) All policies evidencing the insurance coverage required hereunder shall be issued by insurance companies satisfactory to the University.

(6) Upon request by the University, the Contractor shall provide certificates showing insurance coverage required by this contract to the University upon execution of this contract. No later than 15 days prior to the expiration date of any such coverage, the Contractor shall deliver the University certificates of insurance evidencing renewals thereof. At any time during the term of this contract, the University may request in writing, and the Contractor shall thereupon within 10 days supply to the University, evidence satisfactory to the University of compliance with the provisions of this section.

c. Indemnity. The Contractor shall indemnify, defend and hold harmless the State of Colorado, the Board of Governors and the University, its employees, officers, and governing board, from and against any and all claims, demands, losses, causes of action, damage, lawsuits, judgments, including attorneys' fees and costs, but only to the extent caused by, arising out of, or relating to the work of Contractor or those persons acting under Contractor's direction and control.

5. Payment pursuant to this contract shall be made as earned, in whole or in part, from available state funds in an amount not to exceed the amount of funds available for each fiscal year this contract is in effect for the purchase of the goods and services described herein. The funds that are available for each fiscal year may be used to pay multiple contractors for the services that are described in this contract. The liability of the state, at any time, for such payments shall be limited to the unexpended amount remaining of such funds.
6. This Agreement shall have a one (1) year initial Term commencing on the Effective Date. During the initial Term, and any renewal Term, either party may terminate this Agreement with thirty (30) days prior written notice to the other party. The term of each Schedule shall be coterminous with the Term of this Agreement unless otherwise provided in the Schedule. Either party shall have the right to terminate this Agreement if the other party materially breaches its obligations under this Agreement and fails to cure such breach within ten (10) days after receipt of notice of any breach.
7. CSU Global is entering into this Contract for the purpose of carrying out the public policy of the State of Colorado, as determined by its Governor, General Assembly, or Courts. If this Contract ceases to further the public policy of CSU Global, CSU Global, in its sole discretion, may terminate this Contract in whole or in part. Exercise by CSU Global of this right shall not constitute a breach of CSU Global's obligations hereunder. This subsection shall not apply to a termination of this Contract by CSU Global for cause or breach by Contractor, which shall be governed as otherwise specifically provided for herein.
8. A party will be considered in default of its obligations under this Agreement if such party fails to observe, to comply with, or to perform any term, condition, or covenant contained in this Agreement and such failure continues for 10 days after the non-defaulting party gives the defaulting party written notice thereof. In the event of default, the non-defaulting party, upon written notice to the defaulting party, may terminate this Agreement effective the date specified in the notice, and may seek such other and further relief as allowed by law.
9. If Federal funds are used for payment of any portion of the contract price, this Contract shall be subject to and contingent upon the continuing availability of such funds for the purposes hereof.
10. Contractor shall initiate any payment requests by submitting invoices to the University in the form and manner set forth and approved by the University. At its discretion, Colorado State University-Global Campus may remit payment to the awarded Contractor via check or electronic funds transfer (EFT) to the account(s) specified by the Contractor. The Contractor may designate a new account for receipt of any payment at any time during the term of the Contract/Purchase Order by providing written notice to the University containing all of the required information. The University will endeavor to redirect all payments made not less than 30 days after receipt of such notice but shall not be liable for any payment made to and received in the Contractor's prior account.

11. Contractor shall keep all University records and information confidential at all times and comply with all laws and regulations concerning confidentiality of information. Any request or demand by a third party for University records and information in the possession of Contractor shall be immediately forwarded to the University's principal representative. Confidential information includes, but is not necessarily limited to, any state records, personnel records, and information concerning individuals. Such information shall not include information required to be disclosed pursuant to the Colorado Open Records Act, CRS §24-72-101, et seq.

Contractor shall notify its agent, employees, subcontractors and assigns who may come into contact with University records and confidential information that each is subject to the confidentiality requirements set forth herein, and shall provide each with a written explanation of such requirements before permitting them to access such records and information.

Confidential information of any kind shall not be distributed or sold to any third party or used by Contractor or its agents in any way, except as authorized by this Contract or approved in writing by the University. Contractor shall provide and maintain a secure environment that ensures confidentiality of all State records and other confidential information wherever located. Confidential information shall not be retained in any files or otherwise by Contractor or its agents, except as permitted in this Contract or approved in writing by the University.

Disclosure of University records or other confidential information by Contractor for any reason may be cause for legal action by third parties against Contractor, the University or their respective agents. Contractor shall indemnify, save, and hold harmless the University and the State of Colorado, their employees and agents, against any and all claims, damages, liability and court awards including costs, expenses, and attorney fees and related costs, incurred as a result of any negligent act or omission by Contractor, or its employees, agents, subcontractors, or assignees pursuant to this non-disclosure requirement.

12. Contractor shall not engage in any business or personal activities or practices or maintain any relationships which conflict in any way with the full performance of Contractor's obligations hereunder. Contractor acknowledges that with respect to this Contract, even the appearance of a conflict of interest is harmful to the University's interests. Absent the University's prior written approval, Contractor shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Contractor's obligations to the University hereunder. If a conflict or appearance exists, or if Contractor is uncertain whether a conflict or the appearance of a conflict of interest exists, Contractor shall submit to the University a disclosure statement setting forth the relevant details for the University's consideration. Failure to promptly submit a disclosure statement or to follow the University's direction in regard to the apparent conflict constitutes a breach of this Contract.
13. Venue for any legal proceeding arising from this Agreement shall be in the City and County of Denver, State of Colorado.
14. This Agreement is intended as the complete integration of all understandings between the parties. No prior addition, deletion, or other amendment hereto shall have any force or effect whatsoever, unless embodied herein in writing. No subsequent novation, renewal, addition, deletion, or other amendment hereto shall have any force or effect unless embodied in writing and approved by the University. The article and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement. The Special Provisions which follow are hereby incorporated into this Contract and made a part hereof, and at all times shall control over any conflicting provision in the Contract documents, **except that (show any changes to the Special Provisions here).**



## SPECIAL PROVISIONS

These Special Provisions apply to all contracts except where noted in *italics*.

1. **AUTHORIZED APPROVAL.** This contract shall not be valid until it has been approved by the Board of Governors of the Colorado State University System authorized designee.
2. **FUND AVAILABILITY. CRS §24-30-202(5.5).** Financial obligations of the State payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.
3. **GOVERNMENTAL IMMUNITY.** No term or condition of this contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, of the Colorado Governmental Immunity Act, CRS §24-10-101 et seq., or the Federal Tort Claims Act, 28 U.S.C. §§1346(b) and 2671 et seq., as applicable now or hereafter amended.
4. **INDEPENDENT CONTRACTOR.** Contractor shall perform its duties hereunder as an independent contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of the State. Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Unemployment insurance benefits will be available to Contractor and its employees and agents only if such coverage is made available by Contractor or a third party. Contractor shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this contract. Contractor shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. Contractor shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (b) provide proof thereof when requested by the State, and (c) be solely responsible for its acts and those of its employees and agents.
5. **COMPLIANCE WITH LAW.** Contractor shall strictly comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.
6. **CHOICE OF LAW.** Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. Any provision incorporated herein by reference which purports to negate this or any other Special Provision in whole or in part shall not be valid or enforceable or available in any action at law, whether by way of complaint, defense, or otherwise. Any provision rendered null and void by the operation of this provision shall not invalidate the remainder of this contract, to the extent capable of execution.
7. **BINDING ARBITRATION PROHIBITED.** The State of Colorado does not agree to binding arbitration by any extra-judicial body or person. Any provision to the contrary in this contract or incorporated herein by reference shall be null and void.
8. **SOFTWARE PIRACY PROHIBITION. Governor's Executive Order D 002 00.** State or other public funds payable under this contract shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Contractor hereby certifies and warrants that, during the term of this contract and any extensions, Contractor has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Contractor is in violation of this provision, the State may exercise any remedy available at law or in equity or under this contract, including, without limitation, immediate termination of this contract and any remedy consistent with federal copyright laws or applicable licensing restrictions.
9. **EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST. CRS §§24-18-201 and 24-50-507.** The signatories aver that to their knowledge, no employee of the State has any personal or

beneficial interest whatsoever in the service or property described in this contract. Contractor has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Contractor's services and Contractor shall not employ any person having such known interests.

**10. VENDOR OFFSET. CRS §§24-30-202 (1) and 24-30-202.4. [Not Applicable to intergovernmental agreements]** Subject to CRS §24-30-202.4 (3.5), the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: (a) unpaid child support debts or child support arrearages; (b) unpaid balances of tax, accrued interest, or other charges specified in CRS §39-21-101, et seq.; (c) unpaid loans due to the Student Loan Division of the Department of Higher Education; (d) amounts required to be paid to the Unemployment Compensation Fund; and (e) other unpaid debts owing to the State as a result of final agency determination or judicial action.

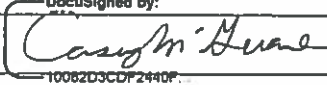


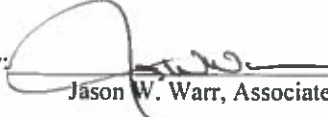
**11. PUBLIC CONTRACTS FOR SERVICES. CRS §8-17.5-101. [Not Applicable to agreements relating to the offer, issuance, or sale of securities, investment advisory services or fund management services, sponsored projects, intergovernmental agreements, or information technology services or products and services]** Contractor certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this contract and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this contract, through participation in the E-Verify Program or the Department program established pursuant to CRS §8-17.5-102(5)(c), Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Contractor (a) shall not use E-Verify Program or Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed, (b) shall notify the subcontractor and the contracting State agency within three days if Contractor has actual knowledge that a subcontractor is employing or contracting with an illegal alien for work under this contract, (c) shall terminate the subcontract if a subcontractor does not stop employing or contracting with the illegal alien within three days of receiving the notice, and (d) shall comply with reasonable requests made in the course of an investigation, undertaken pursuant to CRS §8-17.5-102(5), by the Colorado Department of Labor and Employment. If Contractor participates in the Department program, Contractor shall deliver to the contracting State agency, Institution of Higher Education or political subdivision a written, notarized affirmation, affirming that Contractor has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Contractor fails to comply with any requirement of this provision or CRS §8-17.5-101 et seq., the contracting State agency, institution of higher education or political subdivision may terminate this contract for breach and, if so terminated, Contractor shall be liable for damages.

**12. PUBLIC CONTRACTS WITH NATURAL PERSONS. CRS §24-76.5-101.** Contractor, if a natural person eighteen (18) years of age or older, hereby swears and affirms under penalty of perjury that he or she (a) is a citizen or otherwise lawfully present in the United States pursuant to federal law, (b) shall comply with the provisions of CRS §24-76.5-101 et seq., and (c) has produced one form of identification required by CRS §24-76.5-103 prior to the effective date of this contract.

Revised 1-1-11

**THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT**

**\*Persons signing for Contractor hereby swear and affirm that they are authorized to act on Contractor's behalf and acknowledge that the Colorado State University System is relying on their representations to that effect.**

<p style="text-align: center;"><b>CONTRACTOR</b></p> <p style="text-align: center;"><u>Vendor Name</u></p> <p>By: <u>Casey McGuane</u> (Printed Name)</p> <p>Title: <u>COO</u></p> <p>Signature: <u></u> <small>DocuSigned by: 1008203CDF2440F...</small></p> <p>Date: <u>6/9/2016</u></p>	<p style="text-align: center;"><b>BOARD OF GOVERNORS</b> of the Colorado State University System, acting by and through Colorado State University-Global Campus</p> <p>By: <u></u> Becky Takeda-Tinker, President</p> <p>Date: <u>6/13/16</u></p>
<p style="text-align: center;"><b>CSU-GLOBAL DEPT. APPROVAL</b></p> <p>Vice President of Student Operations</p> <p>Signature: <u></u></p> <p>Date: <u>6/13/16</u></p>	<p>By: <u></u> Jason W. Warr, Associate Vice President of Operations</p> <p>Date: <u>6/13/16</u></p>



**EXHIBIT A – STATEMENT OF WORK & FEES**



Higher One, Inc. Services Agreement

**“Institution”:** Colorado State University- Global  
**“Institution Address”:** 7800 E. Orchard Road, Greenwood Village, CO 80111  
**“Effective Date”:** June 15, 2016  
**Go-Live Date:** N/A

This Higher One, Inc. Services Agreement (together with all exhibits hereto, this “Agreement”) is entered into as of the Effective Date between Higher One, Inc., a Delaware corporation located at 115 Munson Street in New Haven, CT 06511 (“Higher One”) and the Institution.

WHEREAS, the Institution desires that Higher One provide the Services (as described in Exhibit A and defined in Exhibit B hereto) to the Institution; and

WHEREAS, Higher One desires to deliver such Services under the terms set forth in Exhibits A and B attached hereto.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Higher One and the Institution hereby agree as follows:

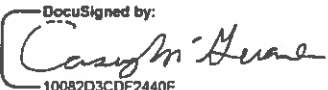
Higher One and the Institution will implement the Services described in the Exhibits on the following timeline:

For purposes of this Agreement, the “Go-Live Date” shall be the date on which implementation is complete and funds disbursement is fully operational.

Exhibit A (Description of Services) and Exhibit B (Terms and Conditions) are incorporated into this Agreement by reference.

IN WITNESS WHEREOF, the Institution and Higher One have caused this Agreement to be executed as of the Effective Date.

**HIGHER ONE, INC.**

By:  \_\_\_\_\_  
10082D3CDE2440F

Casey McGuane

COO

Date: 6/9/2016

**INSTITUTION**

By:  \_\_\_\_\_

Name: Becky Takeda-Tinker

Title: President

Date: 6/13/16

Exhibit A

Description of Services

*1. Definitions*

The following definitions apply to the terms set forth below when used in this Agreement:

- 1.1 “ACH” shall mean Automated Clearing House.
- 1.2 “ATM” shall mean a mechanized or electronic device that allows consumers to withdraw cash from a bank account and may provide additional functions.
- 1.3 “Campus Transaction System” shall mean an Institution System and/or third party vendor system that provides a multitude of campus services to Users through their Debit Card.
- 1.4 “Debit Card” shall mean a Higher One mag-stripe MasterCard® (or other network) debit card that will be provided to each Higher One Account holder.
- 1.5 “Disbursements” shall mean the distribution of a Title IV credit balance and non-Title IV funds.
- 1.6 “Electronic Disbursement” shall mean any direct deposit into a User’s financial account provided by Higher One, or ACH transfer to a User’s third-party bank account.
- 1.7 “ERP” shall mean an Institution System that contains User information necessary to operate the Services.
- 1.8 “Government Rules” shall mean all applicable laws, regulations and rules promulgated by a state or the federal government, or any agency or department thereof.
- 1.9 “Higher One Account” shall mean a checking account opened and maintained by a User through Higher One.
- 1.10 “Higher One Materials” shall mean any computer programs (source and object code and executable form), communications protocols, specifications, layouts, flow charts, manuals and instruction books, websites, content, designs, logos, proprietary methods, marketing strategies and operational guidelines, as provided by Higher One to the Institution, or developed and used by Higher One in the course of performing the Services.
- 1.11 “Institution Data” shall mean any data or information of the Institution that is provided to Higher One in the performance of its obligations under this Agreement, including data and information with respect to the businesses, operations, facilities, products, consumer markets, assets, finances, and personal information of Users. For the avoidance of doubt, Institution Data may include directory information as defined in 34 CFR 99.3. Additional required data will be determined during implementation. Institution Data shall not mean the data generated and used by Higher One to provide the Services to Users.
- 1.12 “Institution System” shall mean the equipment, hardware, and all related electronic equipment and any computer programs (source code, object code and executable form), used in conjunction with the administration of the Services.

**1.13 “Intellectual Property Rights”** shall mean any and all proprietary rights in any trademarks, copyrights, trade secrets, patents and patent applications, renewals, extensions, continuations, divisions or reissues, in whole or in part, now or hereafter in force, and any foreign counterparts.

**1.14 “Operating Rules”** shall mean any written operating rules and regulations required by third party providers, including but not limited to VISA and MasterCard® (as applicable).

**1.15 “Paper Check Disbursement”** shall mean disbursement via paper check mailed or provided to User.

**1.16 “Services”** shall mean the services to be provided by Higher One to the Institution as set forth in Exhibit A.

**1.17 “User”** shall mean any individual who is eligible for the Services offered by Higher One pursuant to this Agreement.

## *2. General Description*

Higher One will provide comprehensive student refund disbursement services to the Institution. The Services to the Institution shall include the following:

- a. providing Users access to a secure technology platform to select refund delivery preference;
- b. offering telephone and web-based customer service to all Users;
- c. handling exceptions such as refund reversals and stale check returns;
- d. distributing email and mobile notifications to Users;
- e. providing administrative support and reporting to the Institution;
- f. providing an optional financial account to Users; and
- g. providing the Institution the ability to create a customized Debit Card which serves an institutional purpose, and sending such Debit Card to all Users.

Higher One shall disburse all Disbursements to Users, subject to the pricing listed in Section 9.1. Disbursements that constitute Federal Student Aid credit balances under Title IV of the Higher Education Act of 1965 (the “Title IV Regulations”) will be directly paid to Users within the timeframes set forth in the cash management regulations promulgated by the U.S. Department of Education under the Title IV Regulations. Users shall have the option to receive Disbursements deposited directly through an electronic ACH transfer to a third party bank account, directly into a financial account offered by Higher One, or by paper check. If a User does not have a valid refund preference selection and such Disbursement is subject to the Title IV Regulations, Higher One shall issue a check to such User within the meaning of the Title IV Regulations no later than the timeframe set forth by the Title IV Regulations. To initiate the Disbursement, the Institution will provide to Higher One data indicating recipients of

funds. To confirm the disbursement request, the Institution must wire transfer the funds to an account designated by Higher One.

Higher One shall produce and mail a refund selection kit containing a personal code to each User. If the Institution elects to create a customized Debit Card which serves an institutional purpose within the meaning of the Title IV Regulations, the refund selection kit will contain a personal code and a Debit Card. Upon the request of the Institution, Higher One will provide functionality to allow integration between the Debit Card and the Institution's Campus Transaction System.

Higher One will also process and disburse refunds due to parents of Users ("PLUS Loan Refunds"). PLUS Loan Refunds will be issued via paper check or to Higher One Accounts.

### *3. Marketing*

Higher One shall have the limited right and license, for the purpose of fulfilling all of the Services, to use the current and future respective name, trademarks, service marks, copyrights and logos of the Institution. Specifically, the Institution gives permission to Higher One and its check printing vendor to use the Institution name and the Institution logos for the purpose of check printing. This and any similar permission is granted royalty-free and may be used exclusively by Higher One and its affiliates for Higher One Accounts and the Debit Card.

Higher One will develop and distribute information marketing the Services to Users by any one or more of the following methods: email, direct mail, telephone, Institution distributed mail, posters, brochures, press releases, and news advertisements. Higher One and the Institution will jointly approve any marketing materials using Institution marks and postings on the Institution's website concerning the Services. The Institution agrees to not create, re-create, alter, amend, or adjust Higher One marketing materials after the parties jointly approve the same. Any subsequent changes to Higher One marketing materials must be requested in writing by the Institution and approved by Higher One. Higher One will contact Higher One Account holders with information regarding their accounts and related services, as permitted or required by law. The Institution will allow Higher One to include marketing materials in appropriate Institution mailings as permitted by the Title IV Regulations. Additionally, the Institution must provide Higher One a means of contacting all Users electronically to administer the Services.

### *4. Customer Service*

Higher One will maintain its standard website that will provide the following functions: Higher One Account information, including transaction information, electronic funds transfer request capability, disbursement status information, customer service contact information and other relevant Higher One and Institution information. For additional customization of website functionality above the standard offering, Higher One will provide a price quote to the Institution prior to commencing customization work. Higher One shall provide industry standard customer service with respect to the Services for every User. Communication channels between the Users and Higher One shall include phone, email, US mail

and website. Website availability shall be subject to scheduled and unscheduled downtime, which Higher One shall communicate to the Institution if possible.

#### *5. ATMs*

The Institution acknowledges that the Title IV Regulations require that higher education institutions, or third party servicers acting on their behalf, that offer a bank account or debit card product to their students ensure that such students have convenient access to funds in the financial account through a surcharge-free national or regional ATM network that has ATMs sufficient in number and housed and serviced such that funds provided pursuant to a Title IV of the Higher Education Act program ("Title IV HEA Program") are reasonably available. Higher One will assist the Institution in complying with this requirement by providing access to a surcharge-free regional or national ATM Network for Institution's Users or by another manner permissible pursuant to the Title IV Regulations.

#### *6. Rewards and Deals*

Higher One, one of its affiliates or a third party contracted by Higher One, may maintain various rewards and incentive programs, from time to time, that would be available to Users. Higher One, one of its affiliates or a third party contracted by Higher One, shall be responsible for the recruitment and management of participating merchants, deals and other promotions, and the assignment and administration of any User benefits. Higher One shall be responsible for informing Users of any such programs offered and the associated terms and conditions of the respective programs.

#### *7. Optional Services (upon mutual agreement)*

Higher One and the Institution may agree that Higher One shall provide the Institution additional services under this Agreement (which are not otherwise included pursuant to the terms of this Agreement). To the extent that Higher One and the Institution agree that Higher One shall provide certain optional services, such additional optional services may only be added by a written amendment, addendum or additional exhibit to this Agreement, and additional charges for such optional services may apply. These services include, but are not limited to, the following:

- a. assuming payroll processing, such as direct deposit; and
- b. offering various alumni products and services.

#### *8. Miscellaneous Higher One Obligations*

Pursuant to the terms of this Agreement, Higher One shall be responsible for the following actions:

- a. producing and mailing a refund selection kit to each User within five (5) business days of a kit being requested by the Institution or User; and
- b. providing secure logins to authorized representatives of the Institution that will allow access to Higher One's standard reports online related to Disbursements and other information.

The Institution shall be responsible for the protection and the management of the logins of each of its authorized representatives into Higher One's systems and shall be liable for any disclosure, theft or abuse of logins.

#### *9. Charges to the Institution*

The Institution shall pay to Higher One the fees and amounts as described below. The Institution acknowledges that the fees and other amounts due to Higher One, as set forth below, do not include taxes, duties or other governmental charges including, but not limited to, sales, use, excise, and value added taxes (but excluding any taxes imposed on Higher One's income), and the Institution shall pay such taxes if applicable and levied or imposed by any government authority in connection with the Services.

*9.1 Institution Charges*

(a) Intentionally Blank

(b) Fees: The Institution agrees to pay Higher One an annual subscription fee in an amount equal to **\$10,500** for the Services (the "Subscription Fee"). The Institution agrees to pay Higher One the Subscription Fee as invoiced by Higher One.

The Subscription Fee shall include, including and limited to:

- i. New cards
- ii. Electronic Disbursements (ACH or Higher One Account)
- iii. Check Disbursement (includes any and all checks)
- iv. Refund reversals

Higher One will collect all replacement card fees directly from Users.

Higher One shall provide refund selection kit to Users who are credit-seeking students enrolled at the Institution.

To the extent that the Institution processes less than 90% of all Disbursements through Higher One's Refund Management® system in any given semester, Higher One reserves the right to charge the Institution an account maintenance fee of \$1 per month per User.

(c) Additional Charges: The Institution may request the optional services (which are not otherwise included pursuant to the terms of this Agreement) and the cost of such services shall be quoted upon request. For the avoidance of doubt, to the extent that Higher One and the Institution agree that Higher One shall provide any of the optional services listed in this subsection (c), such additional optional services may only be added by a written amendment, addendum or additional exhibit to this Agreement, and additional charges for such optional services may apply. The optional services available are:

- a. non-standard features on the Higher One website and custom reports;
- b. exception handling for Disbursements;
- c. non-basic marketing support or changes to standard marketing materials;
- d. modifications to the Debit Card design after approval, or additional card features such as proximity or smart chips (pricing above includes standard embossed mag-stripe cards only);
- e. assistance in de-converting from the Services;

- f. excessive data transfer (charged in the event that unnecessary files and/or data are uploaded to Higher One’s system);
- g. campus visits requested by the Institution after the implementation and launch of the Services; and
- h. additional training requested post implementation and launch of the Services.

The aforementioned optional services will be quoted at Higher One’s then standard hourly rates. The current standard hourly rate is \$275 per hour for technical and project management time. For large projects, discounts on the standard hourly rates may be available.

*9.2 Invoices*

To the extent that an invoice is issued to the Institution for charges incurred, the Institution shall pay such invoices within thirty (30) days of the date of the invoice. In the event any amounts due remain unpaid beyond the 30<sup>th</sup> day, Higher One reserves the right to charge the Institution a late fee of 1.5% of the unpaid amount for each month such amount remains unpaid. With the exception of any amounts that the Institution disputes in writing in good faith within thirty (30) days of invoice date, the Institution agrees that it shall neither make nor assert any right of deduction or set off from fees on invoices submitted by Higher One. Additionally, Higher One reserves the right to increase any fees annually by a factor not to exceed the greater of five-percent (5%) or the U.S. Department of Labor, Consumer Price Index (CPI-U). The Institution acknowledges that the above pricing structure is based on Higher One being allowed to provide all of the Services contained in this Agreement. Any change to the terms, scope, timeline or the Services may result in a modification to the pricing set forth above. Higher One does not waive its right to collect fees owed to Higher One due to an error contained in an invoice or by the acceptance of a partial payment.

Please complete the following contact information block with the appropriate Institution billing information:

<b>Primary Billing Contact &amp; Title</b>	Pamela Toney
<b>Address Line 1</b>	7800 E. Orchard Road
<b>Address Line 2</b>	
<b>City, State, Zip Code</b>	Greenwood Village, CO 80111
<b>Email Address (for electronic invoices)</b>	Pamela.toney@csuglobal.edu
<b>Contact Phone No.</b>	720-279-1142



## **EXHIBIT B – Terms and Conditions**

### **Provisions of Services**

**1.1 Terms Governing Services.** This exhibit sets forth the terms and conditions applicable to any of the Services which may be provided by Higher One to the Institution during the Term.

**1.2 Changes or Additions to Scope.** Either party may propose a change to any exhibit, or any additional services to be provided by Higher One to the Institution under an additional exhibit; however, no such change or additional services shall become part of this Agreement unless and until accepted and agreed in writing by both parties. Upon such execution, such amended or supplemental exhibit (and any of the Services) shall become part of this Agreement.

**1.3 Conditions Precedent to Services.** Higher One's obligations hereunder shall be subject to obtaining regulatory and third party approvals needed to provide the Services.

### **Institution obligations**

The Institution understands and agrees that Higher One's performance of its obligations hereunder is dependent upon the Institution's cooperation and timely performance of certain tasks and obligations. These tasks and obligations are set forth below and shall include, but are not limited to:

- a. assigning adequate personnel to assist Higher One in the performance of the Services and providing assistance to and coordinating with third party providers of the Institution System to facilitate the timely implementation and performance of the Services;
- b. providing any technical data and other technical information necessary for access to the Institution System and for the performance of the Services;
- c. facilitating any integration and coordinating with the Institution System third party vendors including but not limited to Campus Transaction System, ERP and other providers (as applicable) in order to connect the Services with the Institution System;
- d. maintaining and operating all of the features and functionalities of the Institution System, unless otherwise expressly stated in Exhibit A, and protecting all information stored on the Institution System;
- e. assisting Higher One in the design of marketing information related to the Services;
- f. providing Higher One the right to have marketing materials related to the Services included within Institution mailings to Users, continuing to remain responsible for any expenses, including postage, relating to the Institution distributed mailings to Users;
- g. refraining from entering into any agreement or similar relationship with any other third party provider relating to refund disbursement or to the co-branding of checking accounts and/or debit, store-valued or equivalent cards during the Term;
- h. providing (i) access to and assistance with marketing information related to the Services to be distributed to Users by the Institution and (ii) timely decisions and approvals necessary for the timely delivery of the Services;

- i. generating and distributing payroll stubs and associated tax-related information to the extent that Higher One is handling payroll disbursements;
- j. issuing and distributing temporary cards, which will not be Debit Cards in the event that the Institution desires to provide Users with a temporary card in the case of loss or theft of a Users Debit Card which serves an institutional purpose;
- k. providing Institution Data to Higher One to perform the Services;
- l. reviewing, on an annual basis, Higher One's policies and procedures as set forth in Higher One's Department of Education Compliance Handbook pertaining to the Services and abiding by those policies and procedures;
- m. conducting reasonable due diligence reviews at least every two years, with the first review to be completed by July 1, 2018, in accordance with Department of Education ("DOE") regulations;
- n. disclosing, conspicuously on its website, no later than September 1, 2016, this Agreement and providing to the Secretary of the DOE an updated URL containing the Agreement for publication in a centralized database accessible to the public; provided, however that the parties shall have the right to redact from this Agreement any information that, if disclosed, would compromise either party's personal privacy, proprietary information, or the security of information technology or of physical facilities;
- o. disclosing, conspicuously on its website no later than September 1, 2017, the total consideration for the most recently completed award year paid to or received by the parties under the terms of this Agreement or any other agreements between Higher One and the Institution concerning the Services;
- p. disclosing, conspicuously on its website, no later than September 1, 2017, the number of accounts opened under this Agreement, and the mean and median actual costs incurred by accountholders for the previous calendar year, during any year in which the Institution's enrolled students open thirty (30) or more financial accounts;
- q. notifying the DOE within ten (10) days of the date that it (i) enters into a new third-party servicer contract or significantly modifying an existing contract; (2) terminates a third-party servicer contract; or (3) ceases the performance of the functions required under a third-party servicer contract, goes out of business, or files a bankruptcy petition;
- r. providing Higher One the date on which a credit balance is created; and
- s. executing Higher One's Institutional Purpose Verification form if the Debit Card serves an institutional purpose.

Higher One agrees to assist the Institution with the disclosure requirements set forth in subsections (n) through (p).

## **COMPLIANCE AND WARRANTIES OF PARTIES**

**3.1 Compliance.** Higher One and the Institution shall comply in all material respects with any Government Rules, Operating Rules and Higher One Materials applicable to the Services and/or the performance of their obligations hereunder including, but not limited to the Title IV Regulations and the operative interpretation of such regulations by the DOE. The Institution and Higher One further agree that neither shall be obligated to comply with the terms of this Agreement, or any portion thereof, if doing so would cause such party to be in violation of Government Rules including, but not limited to, Title IV Regulations. In the event that there is a conflict between the terms of this Agreement and any of Government Rules or any interpretations thereof by an applicable regulator or court of competent jurisdiction, Government Rules shall govern. The Institution agrees that it shall determine, in its sole discretion, whether it has entered into a tier two arrangement per the Title IV Regulations and that it will notify Higher One of any such arrangement. If the Institution determines it has entered into a tier two arrangement, the Institution and/or the other party subject to the tier two arrangement shall be responsible for compliance with all applicable Government Rules.

**3.2 Higher One.** Higher One represents and warrants that: (i) its performance of the Services materially complies with all applicable Government Rules; (ii) none of the Higher One Materials contains any defamatory, damaging, obscene or offensive materials, or any materials that knowingly infringe or breach any third party's copyrights, trade secrets or other intellectual property rights; and (iii) all storage, maintenance and use of the Institution Data by Higher One will materially be in compliance with all Government Rules.

**3.3 Title IV Program Compliance.** Higher One agrees to the following: (i) to comply with all statutory or regulatory provisions, and special arrangements, agreements, limitations, suspensions, and terminations entered into under Title IV HEA Program; (ii) to refer to the DOE Office of Inspector General for Investigations any information indicating there is reasonable cause to believe either: (a) the Institution might have engaged in fraud or other criminal misconduct in connection with the Institution's administration of any Title IV HEA Program, or (b) an applicant for Title IV HEA Program assistance might have engaged in fraud or other criminal misconduct in connection with his or her application; (iii) to be jointly and severally liable with the Institution for any violation by Higher One of any statutory or regulatory provisions, and special arrangements, agreements, limitations, suspensions, and terminations entered into under the Title IV HEA Program; (iv) to make available to the Institution all records in Higher One's possession pertaining to the Institution's participation in the program or programs for which the Services are no longer provided, if this Agreement is terminated, or Higher One stops providing the Services, goes out of business, or files a petition under the US Bankruptcy Code; and (v) to submit any required compliance audit to the U.S. Department of Education.

**3.4 Institution.** The Institution represents and warrants to Higher One that: (i) it has obtained in writing any licenses, permits, registrations, waiver or other authorizations from any party necessary for Higher One to access and use the Institution Data and Institution System to perform the Services; (ii) the Institution Data is complete and accurate, to the best of the Institution's knowledge, and the Institution has reasonable and appropriate procedures to insure same; and (iii) the Institution Data and the Institution System do not contain any defamatory, damaging, obscene or offensive materials, or any materials that infringe or breach any third party's copyrights, trade secrets or other intellectual property rights.

## **CONFIDENTIALITY**

**4.1 Confidential Information.** Higher One and the Institution each acknowledges that confidential and proprietary information that has commercial value to the disclosing party in its business that is not in

the public domain will be disclosed to the other party. For purposes of this Agreement, "Confidential Information" shall mean (i) all information of a party that is marked "confidential", "proprietary", "internal" or with a similar designation or that from the circumstances a party should reasonably understand to be confidential or proprietary to the other party and (ii) trade secrets, confidential knowledge, know-how, software, technical information, data or other proprietary information or business information regarding business planning and operations of disclosing party.

**4.2 Obligations.** Each party shall only use the Confidential Information of the other party to perform its obligations under this Agreement. Each party will use at least the same degree of care, but not less than reasonable care, and to the extent permitted by Government Rules, to prevent any disclosure to third parties of the Confidential Information of the other party as it employs to avoid unauthorized disclosure, publication or dissemination of its own information of a similar nature; provided, however, that each party may disclose such information to its employees, agents, subcontractors and vendors who have a need to know such information, who have been advised by the disclosing party of the obligation to preserve such information's confidentiality, and who have entered into a written confidentiality agreement containing obligations materially similar to those contained in this Section. The disclosing party shall be responsible for any breach by any of its employees, agents, subcontractors or vendors of any such confidentiality obligations. Upon expiration or termination of this Agreement for any reason, each party shall return promptly to the other party all Confidential Information in such party's possession and certify in writing to the other party its compliance with this sentence.

**4.3 Personal Identifying Information.** When providing data to Higher One to aid in the disbursement of student funds, the Institution agrees that it will not send Higher One either the full or partial social security number for any User.

**4.3 Exclusions.** Notwithstanding the foregoing, this Section will not apply to any Confidential Information of a party that the other party can demonstrate as evidenced by written records: (i) was, at the time of disclosure to it, in the public domain; (ii) after disclosure to it, is published or otherwise becomes part of the public domain through no fault of the receiving party; (iii) was in the possession of the receiving party at the time of disclosure not subject to any confidentiality obligation; (iv) was received after disclosure to it from a third party who had a lawful right to disclose such information to it; (v) was independently developed by or for the receiving party without reference to Confidential Information of the furnishing party; or (vi) may be required to be disclosed under Government Rules, or as may be required to comply with legal process, provided, however, that the disclosing party shall first give the other party notice of any such disclosure and shall only disclose so much of the other party's Confidential Information as is necessary to comply with the applicable legal requirement or process. Institution Data shall not be deemed Confidential Information for purposes of this Section but shall be subject to Section 5.

**4.4 Equitable Remedies.** Each party acknowledges that, to the extent that it breaches (or threatens to breach) its obligations under this Section, the other party will be irreparably harmed. Accordingly, if a court of competent jurisdiction should find that a party has breached (or threatened to breach) any such obligations, such party will not oppose the entry of an appropriate order restraining it from any further breaches (or threatened breaches).

#### **Institution Data**

**5.1 Higher One.** Higher One agrees to store and use the Institution Data in compliance with all Government Rules and in accordance with industry standards. Higher One shall share the Institution Data with third parties solely as necessary to provide the Services hereunder or as may be required to be disclosed under Government Rules or to comply with legal processes. All personal User information will be handled per Higher One’s privacy policy (as may be revised from time to time) and in accordance with the Family Educational Rights and Privacy Act (Buckley Amendment) and the Gramm-Leach-Bliley Act, as applicable.

**5.2 Institution.** The Institution understands and agrees that, to the extent applicable under the provisions of Government Rules, it may be subject to examination by regulatory entities for the Services provided in connection with this Agreement. In addition, the Institution shall comply with all applicable requirements of Government Rules by taking appropriate measures to ensure the security, confidentiality, availability and integrity of all Institution Data and Confidential Information and to protect against unauthorized access to or use of such information.

**Ownership**

**6.1 Higher One.** Higher One shall be the sole and exclusive owner of the Higher One Materials, banking and Higher One related items on the Debit Card, and all Intellectual Property Rights in and to them and their derivative works and improvements (as each of those terms is defined and applied under Title 17 and Title 35 U.S.C., respectively) by whomever developed or created. No ownership of the Higher One Materials or the Intellectual Property Rights in and to them shall be transferred to the Institution.

**6.2 Institution.** The Institution is and shall be the sole and exclusive owner of the Institution System, Institution related items on the Debit Card, and all Intellectual Property Rights therein.

**INSURANCE**

Prior to commencing performance, Higher One shall secure, and maintain in force until termination of this Agreement, not less than the following insurance coverage:

<u>TYPE OF COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Worker's Comp/Employer's Liability	Statutory Limit/\$500,000 Each Accident
Commercial General Liability	\$1,000,000 Each Occurrence and \$2,000,000 in aggregate
Commercial Auto Liability	\$1,000,000 Combined Single Limit
ERISA Fidelity/Employee Theft	\$10,000,000
Excess/Umbrella Liability	\$10,000,000 Each Occurrence and in aggregate

All Higher One Accounts will be insured with the Federal Deposit Insurance Corporation (“FDIC”). If requested by the Institution in writing, the Institution will be named as an additional insured on the Commercial General Liability and Commercial Automobile Liability policies, and the Workers Compensation insurance carrier will waive rights of subrogation against the Institution. Evidence of such coverage will be provided to the Institution upon request.

**INDEMNIFICATION**

To the extent permitted by the laws of the state in which the Institution is located, each party (the "Indemnifying Party") will indemnify, defend and hold harmless the other party and its affiliates and their respective officers, directors, employees and agents (the "Indemnified Party") from and against any and all losses, liabilities, claims, obligations, costs and expenses (including actual and reasonable attorneys' fees), which result from or arise in connection with any breach by the Indemnifying Party of any of its warranties made including breach by the Indemnifying Party's employees, contractors, subcontractors, agents and assignees set forth herein. The Indemnifying Party shall be promptly notified of any such claim, action, or demand and shall have the right, at its own expense, to participate in the defense thereof with counsel of its own choosing; provided, however, that the Indemnifying Party's decision in connection with the defense or settlement of any such claim, action, or demand shall be final, subject to the terms otherwise contained in this Agreement. The foregoing states the entirety of the parties' obligations with respect to any claim by any third Party.

#### **EXCLUSIONS OF WARRANTIES AND LIMITATION OF LIABILITY**

EXCEPT FOR REPRESENTATIONS OR WARRANTIES EXPRESSLY MADE IN SECTION 3.2, HIGHER ONE MAKES NO, AND HEREBY DISCLAIMS ALL, REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, AT LAW OR IN EQUITY (INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NONINFRINGEMENT) TO THE INSTITUTION, OR TO ANY OTHER PERSON, WITH RESPECT TO THE SERVICES, THE HIGHER ONE MATERIALS, OR ANY OTHER SERVICES OR MATERIALS PROVIDED HEREUNDER. NEITHER HIGHER ONE NOR THE INSTITUTION SHALL HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES, UNDER ANY THEORY OF LIABILITY (WHETHER LEGAL OR EQUITABLE), AND IN NO EVENT SHALL THE AGGREGATE LIABILITY OF EITHER PARTY TO THE OTHER PARTY UNDER THIS AGREEMENT EXCEED THE TOTAL AMOUNT OF FEES RECEIVED BY HIGHER ONE FROM THE INSTITUTION UNDER THIS AGREEMENT FOR THE SIX (6) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY.

#### **DELAY – FORCE MAJEURE**

Neither party shall be liable to the other party or be deemed to be in breach of this Agreement to the extent that performance of such party's obligations under this Agreement are delayed or prevented as a result of any event beyond the reasonable control of a party and shall include, without limitation, (i) acts of God, explosion, or fire; (ii) war or threat of war, terrorism, sabotage, riot, revolution, civil disturbance or requisition; (iii) acts, restrictions, regulations, prohibitions or measures of any kind on the part of any governmental authority; or (iv) strikes, lockouts, or other industrial actions or trade disputes. The party experiencing excusable delay shall be excused from performance of such obligations so affected by the excusable delay event for the period during which the excusable delay event continues and for such time thereafter as is reasonably necessary to overcome the effects of such excusable delay. Both parties shall use all reasonable best efforts to overcome or work around the excusable delay event as soon as reasonably practicable. In addition, neither party shall be liable to the other party for any late or non-performance of its obligations hereunder to the extent such delay or non-performance is due to the delay or non-performance by such other party of its obligations hereunder.

#### **TERM; TERMINATION**

**11.1 Term.** The initial term of this Agreement shall commence on the Effective Date and shall continue for the period of time set forth on the first page of this Agreement, unless earlier terminated pursuant to the terms herein. This Agreement will be renewed in accordance with the terms set forth on the first page of this Agreement. The initial term and any renewal term shall be referred to collectively as the "Term".

**11.2 Termination for Cause.** If either party fails to perform any of its material obligations under this Agreement (including failure to pay any amounts when due) and does not cure such failures within ninety (90) days (or such other time period as may be provided hereunder) after being given written notice specifying the nature of the failure, then the non-defaulting party may, by giving written notice to the other party, terminate this Agreement as of the date specified in such notice of termination.

Notwithstanding anything in this Agreement to the contrary, this Agreement may be terminated immediately for cause at any time by written notice given by either party upon any final determination by any court that this Agreement or any material aspect of the activities to be conducted hereunder is illegal as a matter of law where the parties cannot in good faith negotiate an amendment to the Agreement or such activities to bring it or them into compliance after 120 days of such final determination.

Notwithstanding the foregoing, in the event that a change in Government Rules, or a change in the interpretation of such Government Rules, results in Higher One no longer being able to offer the Services in a commercially reasonable manner as determined by Higher One, Higher One shall have the right to terminate this Agreement without penalty upon 120 days notice to the Institution.

**11.3 Termination for Student Complaints or Fee Amounts.** Notwithstanding anything to the contrary contained herein, the Institution may terminate the Agreement in accordance with the requirements set forth in 34 C.F.R. §668.164(e)(2)(ix) of the Title IV Regulations. If the Institution terminates this Agreement pursuant to this section, it shall provide Higher One with documented support and provide reasonable notice to Higher One.

**11.4 Survival.** Any and all payment obligations under this Agreement, any applicable definitions and the following sections of this exhibit shall survive any expiration or termination of this Agreement: 4, 5, 6, 8, 9, 12 and 13.

**11.5 Termination Procedures.** Both parties shall be involved in notifying Users of a termination of the Services provided pursuant to this Agreement and the options they may exercise as a result of such termination. Users are responsible to decide whether to maintain their respective Higher One Account through Higher One or to actively change their banking relationship. De-conversion charges may apply at Higher One's then current standard hourly rates.

## **GOVERNING LAW AND VENUE**

**12.1 Intentionally Blank.**

**12.2 Law and Venue.** The laws of United States and the State of Colorado shall govern this Agreement, without regard to its conflicts of laws principles. Each of the parties hereby submits to the jurisdiction of the state and federal courts located in the state in which the Institution is located as set forth herein.

## **GENERAL**

**13.1 Independent Contractor Relationship.** Higher One is acting as an independent contractor under this Agreement and nothing in this Agreement shall be deemed or construed to create a partnership, joint venture or employer-employee relationship between the parties. Neither party has, and shall not hold itself out as having, any authority to enter into any contract or create any obligation or liability on behalf of, in the name of, or binding upon the other party.

**13.2 Notices.** Any notice to be given hereunder to any other party, including any notice of a change of address, shall be in writing and shall be deemed validly given if (i) delivered personally, (ii) sent by express delivery service, registered or certified mail, postage prepaid, return receipt requested or (iii) sent by facsimile or email, as follows:

- If to Higher One:

Higher One Inc.

115 Munson Street

New Haven, CT 06511

Attn: Contract Administrator

Email: [contracts@higherone.com](mailto:contracts@higherone.com)

Fax: 203-776-7796

- If to the Institution:

See the Institution's address on first page

of this Agreement.

All such notices shall be deemed given on the date of actual receipt by the addressee if delivered personally, on the date of deposit with the express delivery service or the postal authorities if sent in either such manner, on the date the facsimile or email is sent if sent in such manner, and on the date of actual receipt by the addressee if delivered in any other manner.

**13.3 Subcontracting.** Higher One shall have the right to utilize the services of subcontractors in performing the Services, provided that Higher One shall retain responsibility to the Institution for performance of the Services under this Agreement. Higher One shall only share the personal identifying information of Users in compliance with Government Rules.

**13.4 Publicity.** The Institution agrees that Higher One may reference the Institution as its client, including using the Institution name, service marks, copyrights, licenses, trademarks, logos, colors, slogan, mascot and Debit Card design in the Services, sales and marketing materials, website, and customer service.

**13.5 Amendment or Waiver.** No amendment or modification of this Agreement shall be valid unless it is in writing and signed by both parties.

**13.6 Headings and Captions.** The headings and captions of this Agreement are included for convenience only and shall not be considered in construction of the provisions hereof.



**13.7 Severability.** If any provision of this Agreement shall be determined to be invalid or unenforceable, such invalidity or unenforceability shall not affect the remainder of this Agreement, which shall be construed as if such invalid or unenforceable provision had never been a part of this Agreement but in a manner so as to carry out as nearly as possible the parties' original intent.

**13.8 Counterparts.** This Agreement may be executed simultaneously in several counterparts, each of which shall be deemed an original but which together shall constitute one and the same instrument.

**13.9 Entire Agreement.** This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any letters of intent, memorandums of understanding, confidentiality agreements, and other agreements and communications, oral or written, between the parties regarding such subject matter.

**13.10 Assignment.** Higher One may assign this Agreement and shall provide the Institution notice of such assignment within thirty (30) days thereof.

**13.11 Books and Records.** Higher One will maintain accurate books and records of all funds received and disbursed in connection with its scope of work, including any and all documentation of any kind, correspondence, and other papers and documents relating to this Agreement. All books and records, relating to the Institution program, are to be prepared and kept in accordance with generally accepted accounting principles consistently applied. Higher One shall ensure adequate control over all books, records, and files, relating to the Institution program. Higher One shall preserve all such books and records for at least three (3) years after the close of the calendar year to which they relate and are subject to audit.

**EXHIBIT C – RENEWAL OPTION LETTER**

Date: \_\_\_\_\_ State Fiscal Year: \_\_\_\_\_ Option Letter No. \_\_\_\_\_

In accordance with Paragraph(s) 5.C of University Contract No. xxxxxx (the "Contract"), between the Board of Governors of the Colorado State University System, acting by and through Colorado State University-Global Campus (the "University") and Name of Vendor, the University hereby exercises the option for an additional term of one (1) year at a cost/price specified in Section 2, Renewal Option Letter of the Contract, or as specified here: (describe specific cost).

The amount of the current Fiscal Year contract value is increased/decreased by (\$ amount of change) to a new contract value of (\$ \_\_\_\_\_) for the services/goods ordered under the Contract for the current fiscal year (indicate FY). Contract Section 2, Renewal Option Letter is hereby amended accordingly.

(If checked) The scope of services to be provided during the renewal term is set forth in **Exhibit A-2**, which shall supersede **Exhibit A** to the Contract for the renewal term exercised by this Renewal Option Letter. **Exhibit A-2** is attached hereto and made a part of this Contract.

The total contract value to include all previous amendments, option letters, etc. is (\$ \_\_\_\_\_).

IN WITNESS WHEREOF THE STATE HAS ISSUED THIS OPTION LETTER AS OF THE DATE EXECUTED BY THE STATE CONTROLLER OR AUTHORIZED DELEGATE, BELOW.

<p style="text-align: center;"><b>CONTRACTOR</b></p> <p style="text-align: center;"><u>Vendor Name</u></p> <p>By: _____ (Printed Name)</p> <p>Title: _____</p> <p>Signature: _____</p> <p>Date: _____</p>	<p style="text-align: center;"><b>BOARD OF GOVERNORS</b></p> <p style="text-align: center;">of the Colorado State University System, acting by and through Colorado State University-Global Campus</p> <p>By: _____ Becky Takeda-Tinker, President</p> <p>Date: _____</p>
<p style="text-align: center;"><b>CSU-GLOBAL DEPT. APPROVAL</b></p> <p>Vice President of Student Operations</p> <p>Signature: _____</p> <p>Date: _____</p>	<p>By: _____ Jason W. Warr, Associate Vice President of Operations</p> <p>Date: _____</p>